

Name of building:

Date:

 PROGRAM & PEOPLE	HOW PEOPLE USE OR DON'T USE THE SPACE
	LOCATION, SUFFICIENCY & FLOW OF SPACE TO SERVE FUNCTION
	ACCESS, OPENNESS, SECURITY, PRIVACY
 ENVIRONMENTAL QUALITY	LIGHT, VIEW, VISUAL COMFORT
	THERMAL COMFORT
	AIR QUALITY & VENTILATION
	ACOUSTIC QUALITY
 USABILITY & MAINTENANCE	MAJOR EQUIPMENT
	FIXTURES, HARDWARE, CONTROLS
	FINISHES, FURNISHINGS, PLANTING

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