



Exhibitor Order Form

Phone: 619.744.2049 Fax: 877.971.1503 Email: arose@psav.com

CUSTOMER INFORMATION

*Name of Conference _____		Booth Number _____	
*Company _____		*On-site Contact _____	
*Address _____		*On-site Cell _____	
*City _____	*State & Zip _____	Onsite Deliver/Setup: (someone MUST be present for delivery)	
*Ordered By _____	Fax _____	Delivery Date _____	Booth Carpeted: Yes No
*Phone _____	*Email _____	Time frame: 8am-10am 10am-12noon 12pm-3pm 3pm-5pm	
* Required Field			

Please call for items not listed on form.

Internet PRICING PER DAY Standard Rate

Wired-Per User (1Mbps)	\$ 200.00	
Basic Wi-Fi Per User	\$ 22.00	

Bandwidth Packages Call for Quote

ALL EQUIPMENT PRICING IS PER DAY

LCD Monitor	All monitors come with table stands *Call for additional sizes*	Standard Rate	Quantity	Days
46" Flat Panel Video and Data Monitor (16:9)		\$ 555.00		
55" Flat Panel Video and Data Monitor (16:9)		\$ 765.00		
80" Flat Panel Video and Data Monitor (16:9)		\$ 1,390.00		
Floor Stand		\$ 85.00		

Computer ONLY Monitors

19" LCD Flat Panel Computer Monitor (4:3)	\$ 145.00		
24" LCD Flat Panel Computer Monitor (16:9)	\$ 225.00		

Presentation Computer - Windows Standard Rate Quantity Days

PC - Windows 7	\$ 255.00		
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Computers - Macintosh

MacBook Pro	\$ 255.00		
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Computer Accessories & Printers Standard Rate Quantity Days

HP LaserJet 4000 Series Black & White Printer (25 PPM, Mac, PC, Network)	\$ 205.00		
Computer Speakers	\$ 60.00		

Miscellaneous

54" Rolling Cart w/ Black Skirt	\$ 65.00		
DVD Player (US compatible, Region 1/NTSC)	\$ 95.00		
Power Strip & Extension Cord	\$ 42.00		

Rigging - Call for quote

Terms & Conditions

- ✓ Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received.
- ✓ Your card WILL be charged approximately 1-3 days post show start date.
- ✓ PSAV will **NOT** deliver equipment to an unattended booth. An authorized representative must sign for all equipment.
- ✓ The prevailing sales tax rate at the time the customer's credit card is charged will be applied.

IMPORTANT: PSAV Cancellation Policy - All cancellations must be submitted in writing.
 Cancellations received within 24 to 48 hours of the scheduled delivery date are subject to 50% of the order total. Those received less than 24 hours or the day of scheduled delivery (onsite cancellations or no shows) are subject to the full amount.

**** Wall Mounting**** Call for Details

If PSAV is required to mount a monitor above 5' from the floor, additional labor will be applied. Call for a quote. PSAV is **NOT** responsible for attaching the hardware to the structure. Please ensure the hardware is attached to the structure **PRIOR** to your installation.

Service Charge A 24% service charge will be added to all equipment rentals and internet orders.

Tax Exempt Status San Diego sales tax is 7.75%. If you are exempt from payment of sales tax, we require an exemption certificate from the state.

Damage Waiver If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to **PSAV's Equipment Loss and Damage Acknowledgment**.

Send form to arose@psav.com - PSAV will contact you to provide a quote and arrange payment.