The American Institute of Architects
2013 a/e ProNet David W. Lakamp AIA Scholarship

General Information and Instructions

THE PROGRAM

This scholarship was initiated in 1990 by a/e ProNet, a group of insurance professionals providing risk management services to architects and engineers. In 1999, the scholarship was renamed for David W. Lakamp. Mr. Lakamp was a founder of a/e ProNet and a trusted advisor to the profession. He left behind a legacy of professionalism and integrity that set new standards in the field of insurance services. Two students, who best demonstrate strong interest in practice management, will each receive a $2,500 award.

ELIGIBILITY

Eligible applicants are:

- Fourth year students in an NAAB degree program, or
- Fourth year students of a four-year pre-professional degree program in architecture accepted for direct entry to a two-year NAAB M.Arch/D.Arch program, or
- First year students in an NAAB MArch/DArch degree program for students with undergraduate degrees in another discipline.

SUBMISSION REQUIREMENTS

The following materials must be received by **Friday, November 15, 2013**.

- A transcript from each academic institution attended since high school; minimum cumulative GPA: 3.0
- Two letters of recommendation, one of which is from a department faculty member verifying applicant eligibility
- Demonstration of an IDP NCARB council record (optional)
- An essay on the Case Study topic

Materials can be sent via e-mail to **pmkc@aia.org** in PDF format. Alternatively, a hard copy of the application and supporting materials can be sent by postal mail. All materials should be placed in one envelope and sent to:

AIA Scholarships, ATTN: Susan Parrish

The American Institute of Architects

1735 New York Avenue, NW

Washington, DC 20006-5292.

AWARDS

- Two $2,500 scholarships will be awarded toward the students' university tuition and fees. The award check will be mailed directly to the university; it may not be deferred for use later or transferred to another individual.
- Results will be announced in late December 2013.

SELECTION

The recipient will be selected by a sub-committee of AIA members serving on the Practice Management Knowledge Community Advisory Group and a representative from the a/e Pronet organization. Applications and supporting material become the property of the American Institute of Architects.

QUESTIONS

Questions and inquiries can be directed to **pmkc@aia.org**.

THE AMERICAN
INSTITUTE
OF ARCHITECTS

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Application

Be sure your name appears on all attachments.

PERSONAL INFORMATION

Name _____ Male/Female _____

Permanent Address _____ Street _____ City _____ State _____ Zip

Current Address *(where results of scholarship can be sent)* ____ Street ____ City ____ State ____ Zip

Telephone *(where you can be reached if additional information is needed)* _____ E-mail address

ACADEMIC RECORD

List the academic institutions you have attended since high school in chronological order, the first being the most recent. Send a transcript from each school listed, including the institution in which you are currently enrolled. If your complete academic record is contained in a single transcript, it is not necessary to request the information from each school.

1. Name of school _____ Date attended/degree

2. Name of school _____ Dates attended/degree

3. Name of school _____ Dates attended/degree

Identify the school you plan to attend during the Spring 2014 semester. If different from where you are currently attending, please make a note of that.

School _____ Current year in program

Degree anticipated _____ Anticipated graduation date

Type of degree program *(check one)*

☐ B.Arch ☐ M.Arch ☐ D.Arch ☐ Other: _____

CASE STUDY TOPIC

Resolving a Practice Management Dilemma

Write a response, 300 words or less, on how you would manage the following practice management situation to a favorable conclusion:

You are the Managing Principal in your firm. In the last few years, due to economic conditions, your firm has cut staff from 60 to 40 employees and reduced raises and bonuses. In the last six to eight months, project work has increased, and the firm's outlook is starting to improve. This seems to be true for other firms in your area—several of which have started hiring additional staff. In fact, your firm has recently lost six employees to competitors.

Knowing that your current staff has been working very hard, doing more work with smaller project teams, you are concerned about the low morale in the office and the possibility that more staff will leave to join other firms.

- What conversations would you have with your staff to help ease concerns about their future in the office?
- What actions would you take, if any, to boost morale and retain people who may be considering leaving the firm?