



# THE AMERICAN INSTITUTE OF ARCHITECTS

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- ✓ = Section Complete
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## Submission

### Awards Program Information

Organization: **The American Institute of Architects**

Application: **AIA Justice Facilities Review 2013**

### Deadline and Procedures

\* = Required Field

## *Justice Facilities Review 2013*

### **The AIA Academy of Architecture for Justice is pleased to open the call for submissions for the 2013 Justice Facilities Review.**

The Justice Facilities Review documents best practices in planning and design for Justice Architecture. Functionality and community impact, sustainability and economic feasibility, as well as aesthetic achievements are essential elements for identifying the success of these projects. Your submission should provide sufficient information to help the jurors understand the unique aspects of the project and the role that the architect and the team played in the development of the solution.

The JFR jury is comprised of three architects and three professionals from the fields of Courts, Detention/Corrections and Law Enforcement. How the building works is as important as how it appears. The process of design and how the client was engaged is of interest to the jurors.

A unique category to the JFR is entitled **Thought Leadership**. Through this category we hope to elicit submissions for strategic or system-wide master plans, research studies, prototype design proposals and any other efforts that our membership are engaged in that further the profession in developing the most effective and innovative approaches to justice practice. While the graphic submission requirements do not directly apply to this category, we ask that submitters provide a succinct summary of the project in no more than 1,000 words. Graphic diagrams or other supporting materials are encouraged to assist the jury panel in quickly understanding the project.

### **SUBMISSION REQUIREMENTS**

Submission material shall maintain anonymity; your firm information will not be

visible to the jury members. Any firm identification on photos, drawings, diagrams or other information is cause for disqualification. However, information identifying the project location and submission title is acceptable and encouraged because it helps orient the jurors.

- Project data will be entered into required fields. Omission of relevant data with no explanation may lead to an entry's disqualification.
- Projects must be approved through 100% Design Development phase.
- For the Thought Leadership category, submissions should include the 1,000 word narrative at a minimum. Graphic materials should be provided according to the guidelines noted below. Master plans and research should be completed and/or "published".
- Projects can be submitted as an unbuilt project based on the criteria noted above. This category includes projects for design competitions (including PPP submittals) as long as the level of development of the proposal meets the requirements stated herein. The submission requirements are the same as the built project, with presentation graphics, models and renderings used in lieu of photographs.
- A project can be re-submitted as a built project once it is constructed.
- All items to be uploaded, must be one PDF file smaller than 4 MB. Renderings may be substituted for required photographs if the project is incomplete. Please include the following:
  - **Exterior.** 1) Single Building Project. Minimum of three photographs/images that together show all principal sides of the building. 2) Multiple Building Project. Submit sufficient photographs to show the principal buildings.
  - **Interior.** Minimum of three photographs.
  - **Site and floor plans** may be combined where appropriate; please identify. Working drawings are not acceptable. Show all scales graphically. Please submit the following drawings and/or diagrams that clearly show the design solution:
    - Floor Plans
    - Site Plans (including surrounding context)
    - Elevations
    - Sections

**NOTE:** Please use your best judgment in providing sufficient graphic material to give the jury an understanding of your project. Floor plans and drawings and diagrams, must be clearly legible and of a quality that can be reproduced as a full page graphic in the publication. We ask that you submit color photographs and drawings for the jury's review. Submitted materials should illustrate the relationship and arrangement of major spaces such as lobby, courtrooms, holding areas, ancillary support spaces, public service areas, building circulation zones, building site and context, building exterior, building security features, as well as any notable features described in the narrative.

### **DEADLINES**

Deadline: February 4th, 2013 – 4:59:59 pm Eastern Time (strictly enforced)

Notification: May (All submitters and recipients)

*Projects that credit any 2013 Justice Facilities Review jury member or his/her firm as architect, associate architect, consultant, or client are ineligible and will be disqualified if submitted.*

*Communication with jurors by the entrants is inappropriate and cause for disqualification. All architects of award-winning projects must verify that neither they, nor persons acting on their behalf, had any written or other communication with any juror regarding any submitted project from the time of submittal to completion of the jury process.*

The following jury members for this year's award program include:

## **JURY**

Jay Farbstein, FAIA, Chair, JFA, Pacific Palisades, California

Earl Cook, Alexandria Police, Washington, DC

Duane B. Delaney, District of Columbia Court System, Washington, DC

Tom Donaghy, AIA, Kishimoto.Gordon. Dalaya, Phoenix

Tom Faust, District of Columbia Department of Corrections, Washington, DC

Maynard Feist, AIA, Lionakis, Sacramento

Jim McClaren, AIA, McClaren, Wilson, Lawrie, Phoenix

## **EXHIBIT**

You will be notified after the jury meeting whether your project has been selected for publication and exhibition. Details will be provided at that time.

**Questions**, please contact the AIA Honors and Awards Department at [KCawards@aia.org](mailto:KCawards@aia.org).

### **Deadline and Procedures**

\*I have read and agree to the  
deadline and procedures

Save and Continue

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**Supplemental  
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**Upload  
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**Submit  
Summary**

## Submission

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Organization: **The American Institute of Architects**

Application: **AIA Justice Facilities Review 2013**

### Payment Type

**\* = Required Field**

- |  |          |
|--|----------|
| <input type="radio"/> First Project                                | \$700.00 |
| <input type="radio"/> Additional<br>Project(s)                     | \$650.00 |
| <input type="radio"/> Small Firm Project<br>(5 or fewer employees) | \$400.00 |

Save and Continue

**Key:**

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## Submission

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### Payment information

**Please proceed to enter credit card information in secure payment site.**

**\* = Required Field**

**IMPORTANT!**

**This stage in the submission process is payment of the fee.**

**You can go back at any time to edit or update your submission through the deadline date, but once credit card information is entered, the non-refundable entry fee will be immediately charged to your credit card after clicking Charge and Continue.**

Select a credit card type

\*Credit Card Type

Exactly as it appears on the credit card

\*Name

Billing address of credit card

\*Address

\*City

\*State

Province (Outside US)

\*Zip / Postal Code

\*Credit Card Number

\*Credit Card Expiration

\*Contact Phone Number for this card



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## Submission

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Application: **AIA Justice Facilities Review 2013**

### Concealed Identification Form

**\* = Required Field**

The accuracy of this form is of critical importance in providing information that the AIA will use in publicizing the winning projects. All credits on the award citations and in any press release will be based on this form. **Any errors or omissions will be the responsibility of the entrant.**

Full credit must be given. If more than one architect is credited for a single project, the order and credit in which names are listed on this form will be the official sequence. No changes will be permitted in the order nor will any deletions or additions be permitted once the submission has been received by the AIA. The forms will not be viewed by the jury until after all judgment has been made.

If more space is required to list all contributing Firms and/or Associate Firms/Owners/etc...you may list these on a separate document to be included as the last page of the single PDF file uploaded in the next section (All Concealed ID Forms Upload) with your All Firms Signature Page, Copyright and Release Forms, and Intern Declaration. Please type in "See additional list" in the appropriate fields.

**Please note that when crediting Award recipients in publications and citations, it is the policy of the American Institute of Architects to list only the Architecture Firms associated with the project, not individuals.**

*I confirm to the accuracy of the information supplied for the concealed identification forms.*

\*I confirm

### Owner Information:

\*Project Owner

\*Owner Phone

\*Owner Email

Characters Remaining

Owner Email is limited to 90 total characters, including spaces and punctuation.

**Architect Identification**

\*Project Architect

\*Firm Name

\*Firm Address Line 1

Firm Address Line 2

\*Firm Address City

\*Firm Address State

Firm Province (Outside US)

\*Firm Address Zip Code

\*Firm Country

\*Firm Phone

\*Firm Email

Characters Remaining

Firm Email is limited to 90 total characters, including spaces and punctuation.

Firm Size

AIA Chapter (if member)

AIA Member Number

*It is the policy of the American Institute of Architects to promote and recognize high levels of collaboration between all members of the design team. Submittals are required to be made by Architects of a project, but the Submitting Architects must faithfully, completely and accurately list all other Architects, Interior Designers, Landscape Architects, Programmers, Planners and Engineers who were part of the project team. Submitting Architects are required to clearly describe their role, as well as the role of other Architects or Designers.*

Please indicate any collaboration acknowledgements with explanation of participation here:

Collaboration Acknowledgements

Characters Remaining

Collaboration Acknowledgements is limited to 6000 total characters,



including spaces and punctuation.

---

Save and Continue

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Application: **AIA Justice Facilities Review 2013**

### All Concealed ID Forms Upload Page

### All Concealed ID Forms Upload Page

**\* = Required Field**

### Descriptive Data

The All Firms Signature Page, Copyright and Release Forms, and Intern Declaration are contained in a single PDF file below. They are to be completed and uploaded at the bottom of this page as a single PDF file.

### Descriptive Data (Cont)

### Supplemental Data

Should you make changes to these forms after initially uploading your single PDF file, you may upload the corrected file once you are certain it contains all of the completed and signed forms (All Firms Signature Page, Copyright and Release Forms, and Intern Declaration). Please note that the only file we will receive from this section will be the last file you upload.

### Upload Attachments

### Submit Summary

Do not include any of these forms in the Image Upload section at the end of this submission.

### Key:

[Click here](#) to print, complete, and sign all forms to be uploaded below.

\*Upload

- ✓ = Section Complete
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Please be patient once you click the submit button, files can take time to upload, actual time will depend on your connection speed and the size of the file. Once your file has uploaded, it will be processed for storage. During peak periods, this may take several minutes. During this time you will see a "processing" message.

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## Submission

### Awards Program Information

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Application: **AIA Justice Facilities Review 2013**

### Descriptive Data

**\* = Required Field**

\*Project Name

Characters Remaining

Project Name is limited to 100 total characters, including spaces and punctuation.

\*Type of Facility

(select all appropriate)

Select between 1 and 7 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

- Correctional
- Court
- Detention
- Juvenile
- Law Enforcement
- Multiuse
- Thought Leadership
- Other

If other type of facility, please enter here

Other Type of Facility

\*Type of

Construction

(Select all appropriate)

Select between 1 and 4 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

- New
- Addition
- Renovation
- Other

If other type of construction, please enter here

Other Type of Construction

---

Please answer the following questions.

Provide the jury with a narrative of the project program and how the design solution merits recognition. It is in the submitter's best interest to be as succinct as possible. Please limit your remarks to 300 words. This text will be used as the architect's statement and will appear in the exhibit catalog.

\*Narrative of the Project Program

Characters Remaining

3000

Words Remaining

300

Narrative of the Project Program is limited to 3000 total characters (including spaces and punctuation) and 300 words.

What were the three greatest challenges of this project? Please address the planning, programming and design innovation aspects of the project including community process, economic and programmatic challenges and operational functionality.

\*Greatest Challenges

Characters Remaining

3000

Words Remaining

300

Greatest Challenges is limited to 3000 total characters (including spaces and punctuation) and 300 words.

What are the notable features of the solution? Were there innovative applications of new or existing technology? Special construction techniques and materials, sustainability approach, security, wayfinding, technology and accessibility or universal design should be noted.

\*Notable Features

Characters Remaining

Words Remaining

Notable Features is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**Thought Leadership Category:**

This category is intended to elicit submissions for strategic or system-wide master plans, research studies, academic research, prototype design proposals and any other similar efforts that further the profession in developing the most effective and innovative approaches to justice practice. While the graphic submission requirements do not directly apply to this category, so we ask that submitters provide a succinct summary of the project in no more than 1,000 words. Graphic diagrams or other supporting materials are encouraged to assist the jury panel in quickly understanding the project. Graphic diagrams will be able to be uploaded as one additional .PDF file under 4 MB separate from your submission packet.

Thought Leadership Category

Characters Remaining

Words Remaining

Thought Leadership Category is limited to 10000 total characters (including spaces and punctuation) and 1000 words.

---

**Area Calculations (compute in accordance with AIA Document D-101, latest edition)**

\*Site Area

\*Acres

**Building Area**

Total Gross Square Feet (GSF-- if a multiuse project, this is the building total)

\*GSF New

\*GSF Renovated

\*GSF Total

Net Assignable Area (NAA)

\*NAA New

\*NAA Renovated

\*NAA Total

Building Efficiency Ratio (GSF/NAA)

\*GSF/NAA New

\*GSF/NAA Renovated

\*GSF/NAA Total

**For Multipurpose Projects Only**

Gross Square Feet (*GSF*) for building function type 1

GSF Type 1

Gross Square Feet (*GSF*) for building function type 2

GSF Type 2

Gross Square Feet (*GSF*) for building function type 3

GSF Type 3

Net Assignable Area (*NAA*) Building function type 1

NAA Type 1

Net Assignable Area (*NAA*) Building function type 2

NAA Type 2

Net Assignable Area (*NAA*) Building function type 3

NAA Type 3

Building Efficiency Ratio (*GSF/NAA*) Building function type 1

GSF/NAA Type 1

Building Efficiency Ratio (*GSF/NAA*) Building function type 2

GSF/NAA Type 2

Building Efficiency Ratio (*GSF/NAA*) Building function type 3

GSF/NAA Type 3

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## Submission

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Application: **AIA Justice Facilities Review 2013**

### Descriptive Data (Cont)

**\* = Required Field**

#### Project Delivery Type

\*Project Delivery Type (check all that apply)

Select between 1 and 6 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

Single Prime Contract
Design-Build
Design-Bid-Build
Multiple Prime Contract
Construction Management
Other

If you chose Other Project Delivery Type, please enter below

**Key:**

Other Project Delivery Type

- ✓ = Section Complete
- ✗ = Section Incomplete

### Costs

Please select whether the following costs are Actual or Estimated

\*Costs

\*Site Development Costs

\*Building Costs

Add site development and building costs

\*Total Construction Cost

Do not include site costs

\*Building cost/GSF

---

**Status of Project**

Example: 10/30/2008

\*Date

Completed

Year of Completion

Under Construction

Date of construction contract

Construction Documents phase

Estimated date of construction contract

Estimated Date of Completion

---

**Facility type information: please fill in the applicable portions**

**Correction or Detention Facilities**

Do not include medical beds unless in 'rated' capacity

Number of beds

Type of Beds

Number of Cells

Master Plan Capacity

If a multi-use facility, use only the portion of the GSF dedicated to this function

GSF/Bed (sq. ft.)

Building Cost/Inmate

Building Cost/Cell

If multiuse facility, building cost of this portion of the facility

Building Cost/Portion

Cost of this portion/total building cost

Cost of this portion

Of the building cost (do not include site cost in this calculation) how much may be attributed to:

Housing



Programs

Services

Other

---

**Court Facilities**

Service population:

Number of Courts

Type of Courtrooms  Select between 1 and 6 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

Criminal/High Security

Civil

Domestic

Juvenile

Hearings

Other

If you chose Other Type of Courtroom, please list below

Other Courtroom Type

If multiuse facility, building cost of this portion of the facility

Court Building Cost

Cost of this portion/total building cost

Court Cost of portion

---

**Law Enforcement Facilities**

Service Population

Staff population

Sworn

Non-sworn

If a multi-use facility, use only the portion of the GSF dedicated to this function

Sq. Ft/staff

**Special areas (list area of each space as applicable):**

Communications sq. ft.

Firing Range sq. ft.

Forensics Lab sq. ft.

Photo Lab sq. ft.

Other sq. ft.

If multiuse facility, building cost of this portion of the facility

Law Enforcement Building Cost

Cost of this portion/total building cost

Law Enforcement Cost of portion

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## Submission

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Organization: **The American Institute of Architects**

Application: **AIA Justice Facilities Review 2013**

### Supplemental Data

\* = **Required Field**

**As part of improving the Justice Facilities Review, please take a moment to answer the following eight questions.**

**1. The following requested information will be used to develop a trends matrix. This is intended to be an information resource provided by the AAJ. Please select the appropriate features and provide additional descriptions where appropriate:**

Correction or

Detention Facilities Select between 1 and 12 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

Maximum security	▲
Medium security	
Minimum security	
Multilevel security	
Direct supervision	
Indirect supervision	
Blended supervision	
ACA standards compliance	
Video visitation	
Video arraignment	▼

Correction or Detention Facilities Special Features

Special Features

Court Facilities

Select between 1 and 9 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

- Universal accessibility
- Ramps in courtrooms
- Lifts in courtrooms
- Percentage of courtrooms fully accessible
- Percentage of courtrooms fully adaptable
- Public information kiosk
- Natural light in courtrooms
- Special courtroom technology described below
- Other special features described below

Special courtroom technology

Special Courtroom Technology

Other court facilities special features

Other Special Features

Law Enforcement Facilities

Select between 1 and 4 items.  
 (PC Users) To select more than one, hold the control button down while clicking on each item.  
 (Mac Users) To select more than one, hold the command button down while clicking on each item.

- Community meeting room
- Firing range
- Emergency operations center
- Special features described below

Law Enforcement Special Features

All Facilities

LEED

Select between 1 and 6 items.  
 (PC Users) To select more than one, hold the control button down while clicking on each item.  
 (Mac Users) To select more than one, hold the command button down while clicking on each item.

- Certified
- Silver
- Gold
- Platinum
- LEED approval pending
- Designed to LEED but not submitted

Funding

Select between 1 and 6 items.  
 (PC Users) To select more than one, hold the control button down while clicking on each item.  
 (Mac Users) To select more than one, hold the command button down while clicking on each item.

- Public bond issue
- General funds
- Private financing
- Adequate financing
- Inadequate financing
- Other

Other Funding

Security

Select between 1 and 4 items.  
 (PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

- Antiterrorism features
- Blast-resistant features
- CPTED guidelines
- Special considerations (list below)

Security Special Considerations

Special technological features described

Technology

General Environment

Select between 1 and 5 items.

(PC Users) To select more than one, hold the control button down while clicking on each item.

(Mac Users) To select more than one, hold the command button down while clicking on each item.

- Substantial use of natural light
- Building automation system
- Ergonomic focus
- Natural ventilation
- Other special environmental features

Other special environmental features

Special environmental features

---

**2. Did the client place any new or special demands on the design team? Has this been an increasingly common request from your clients?**

New or special demands

Characters Remaining

Words Remaining

New or special demands is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**3. What new technologies or materials were incorporated into this project? Do you expect to use these materials and technologies in the future?**

New technologies or materials

Characters Remaining

Words Remaining

New technologies or materials is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**4. What new or experimental programming approaches were incorporated into this project? Has your firm been incorporating these changes more regularly?**

New or experimental programming



Characters Remaining

Words Remaining

New or experimental programming is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**5. What new or experimental design approaches were incorporated into this project?**

New or experimental design



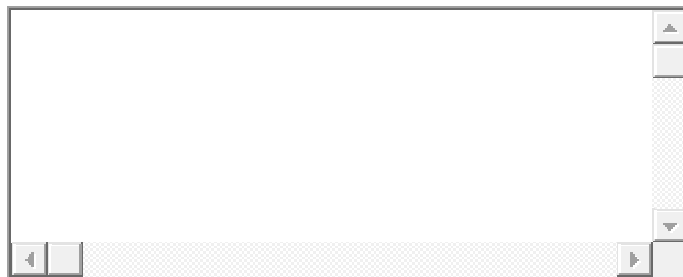
Characters Remaining

Words Remaining

New or experimental design is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**6. What special circumstances had impact on the total construction costs?**

Special circumstances



Characters Remaining

Words Remaining

Special circumstances is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**7. What are the top three sustainable design features incorporated into this project?**

Top three design features

A large, empty rectangular text box with a light gray background and a thin border. It has a scroll bar on the right side and a horizontal scroll bar at the bottom.

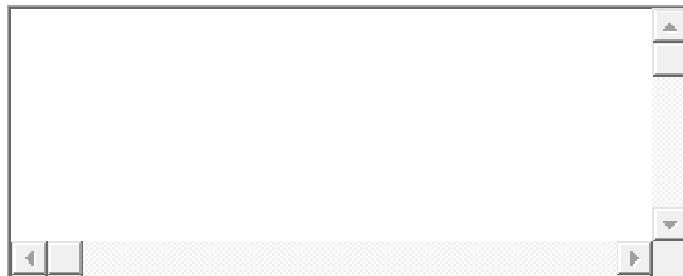
Characters Remaining

Words Remaining

Top three design features is limited to 3000 total characters (including spaces and punctuation) and 300 words.

**8. Identify specific features that make the project exemplary in providing access for people with disabilities. Please limit your statement to 100 words.**

Specific features

A large, empty rectangular text box with a light gray background and a thin border. It has a scroll bar on the right side and a horizontal scroll bar at the bottom.

Characters Remaining

Words Remaining

Specific features is limited to 3000 total characters (including spaces and punctuation) and 300 words.

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## Upload Attachments

### File Restrictions

1. You may upload the following file type(s): Adobe Acrobat (.pdf)
2. Files must be smaller than 4MB in size.

\* Please note, when uploading image files for viewing on the web they must be saved in RGB color format. CMYK and other formats will not render in web browsers.

### File Uploading

- You are responsible for checking that the file you upload opens and can be viewed as intended.
- Your submission must include the required items as **one .PDF file smaller than 4 MB**.
- Upon the jury's final selection you will be contacted to provide high-resolution images. Without these your project will not receive proper recognition. Winning submissions become the property of the AIA Library and Archives.
- Do not include any of your Concealed ID information or forms in this section - doing so will disqualify your submission.
- Do not use your name or your firm name in the file nomenclature - doing so will disqualify your submission.
- Do not reveal the architect's name on any of the images, plans, or narratives - doing so will disqualify your submission.

### PHOTOGRAPHS

Renderings may be substituted for required photographs if the project is incomplete. Please submit the following:

- **Exterior.** 1) Single Building Project. Submit a minimum of three images/photographs that together show all principal sides of the building. 2) Multiple Building Project. Submit sufficient images/photographs to show the principal buildings.
- **Interior.** Submit a minimum of three images/photographs.

**NOTE:** Please use your best judgment in providing sufficient graphic material to give the jury an understanding of your project. We ask that you submit color images/photographs



and drawings for the jury's review.

### **DRAWINGS AND DIAGRAMS**

Site and floor plans may be combined where appropriate; please identify. Working drawings are not acceptable. Show all scales graphically. Please submit the following drawings and/or diagrams that clearly show the design solution:

- Floor Plans
- Site Plans
- Elevations
- Sections

#### **Thought Leadership:**

Submissions electing to be considered for emphasis on Thought Leadership may upload **one .PDF file smaller than 4 MB** in addition to your submission packet.

#### **Upload Instructions**

1. Click the "Browse" ("Choose File" for Mac) button below to select your single PDF file to be uploaded
2. Click the "Upload Files" button
3. To view your file, click the file name under the "Attachment" header.

#### **Attachment**

#### **Attachment Description**

Click the "Upload Files" button below to begin uploading your files to the server.

Upload Files

#### **Current Attachments**

Below are the attachments for this submission. You may edit the description or remove the attachment using the appropriate link in either option column. To view the attachment, click the attachment file name in the "Attachment" column.

Edit	Attachment	File Size	File Type	Date Created	Remove
No records to display.					

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