

The American Institute of Architects

Corporate Architects and Facility Management Scholarship

General Information and Instructions for Applicants

THE PROGRAM

This scholarship is administered in conjunction with the staff of National Architectural Accrediting Board-approved programs of architecture in the United States and RAIC Canadian schools of architecture.

ELIGIBILITY

Applicants must be enrolled and working toward their first professional degree in architecture and can be:

- In the third or fourth year of a five-year program that results in a BArch degree
- In the fourth or fifth year of a six-year program (4+2 or other combination) that results in an MArch degree
- In the second or third year of a three- to four-year program which results in a MArch degree and with an undergraduate degree in a discipline other than architecture

ENTRY REQUIREMENTS

The following is required from each applicant:

- ☐ A completed scholarship application
- ☐ A transcript from each academic institution attended since high school
- ☐ One letter of recommendation
- ☐ A résumé
- ☐ An essay on the topic requested

AWARDS

- The number of awards varies each year and is based on available funds. The scholarship amounts usually range from \$1,000 to \$2,500.
- The scholarships will be awarded for a full academic year beginning fall 2011. The award may not be used retroactively, deferred for use later, used for a partial year, or transferred to another individual.
- Awards will be announced in May 2011.

DEADLINES

The application and all accompanying information, including transcripts and letter of recommendation, must be postmarked no later than April 19, 2011, and mailed to:

Bruce Bland, Knowledge Communities
Corporate Architects and Facility Management
Scholarship
The American Institute of Architects
1735 New York Avenue, NW
Washington, DC 20006-5292

SELECTION

The recipients are selected by AIA members serving on the CAFM Scholarship Advisory Group. Recipients are selected on the basis of academic performance, a letter of recommendation, and the essay.

All decisions are final. Applications and attachments become the property of the American Institute of Architects.



**THE AMERICAN INSTITUTE
OF ARCHITECTS**

Make sure your name appears on all attachments. Please make a copy for your records before submitting.

PERSONAL INFORMATION

| | | | | |
|--|--------|------|-------|----------------|
| Name | | | | Male/Female |
| Permanent address | Street | City | State | Zip |
| Current address (Where results of scholarship can be sent) | Street | City | State | Zip |
| Telephone (where you can be reached if additional information is needed) | | | | E-mail address |

ACADEMIC RECORD

List the academic institutions you have attended since high school in chronological order, the first being the most recent. Send a transcript from each school listed, including the institution in which you are currently enrolled. If your complete academic record is contained in a single transcript, it is not necessary to request the information from each institution.

| | |
|-------------------|-----------------------|
| 1. Name of school | Dates attended/degree |
| 2. Name of school | Dates attended/degree |
| 3. Name of school | Dates attended/degree |

Identify the school you will attend during the 2011 academic year. If different from where you are currently attending, please note.

| | | |
|--|---|--|
| School | Current year in program | Year in program in 2011 |
| Degree anticipated | | Anticipated graduation date |
| Type of degree program (check one) | | |
| <input type="checkbox"/> Five-year BArch | <input type="checkbox"/> Six-year MArch | <input type="checkbox"/> Three- to four-year MArch |
| <input type="checkbox"/> Other _____ | | |

PERSONAL ESSAY

Submit a 1–1½ page, double-spaced, typed essay (approximately 500 words, at least 11-point font) that clearly responds to the topic below. Please be advised that selected essays may be posted on the AIA Web site.

ESSAY TOPIC

Select a U.S. company and describe how the design of one of its facilities supports the company's business mission statement.

RECOMMENDATION FOR THE AIA CORPORATE ARCHITECTS AND FACILITY MANAGEMENT SCHOLARSHIP

TO THE APPLICANT

Please complete the top portion of the form and submit with your letter of recommendation. The letter should be from a member of the faculty where you are currently enrolled. Submit this information in a sealed envelope with your application.

Name of applicant

University attending

Name of recommender

- ☐ I waive my right to inspect this appraisal when completed and understand that it will remain confidential.
- ☐ I do not waive my right to review this appraisal.

TO THE RECOMMENDER

The above-named student is applying for the AIA Corporate Architects and Facility Management Scholarship. Please write a letter of recommendation that provides a candid evaluation of the applicant. The recommendation should be returned to the student in a sealed envelope for inclusion with the application. The student has been requested to mail the application and all accompanying material no later than April 19, 2011.

Please include the following points:

- Length of time you have known the applicant and in what connection
- How the applicant rates in comparison to his/her peers
- Any additional comments about the applicant

Under the Family Educational Rights and Privacy Act of 1974, a student has the right of access to records, including letters of reference. Unless the applicant has waived the right of access, he/she will be able to review your letter upon written request.

Signature of recommender

Date